

**Apply By:** Thursday, February 29, 2024 11:59 pm EST

 [PRINT](#)

## Hygiene Consultant

**Organization:** Ministry of Labour, Immigration, Training and Skills Development  
**Division:** Fair, Safe and Health Workplace Division  
**City:** Hamilton, Kingston, London, Mississauga, North York, Ottawa  
**Language of Position(s):** Both English and bilingual  
**Job Term:** 10 Permanent  
**Job Code:** 12108 - Community Planner 5  
**Salary:** \$1,546.36 - \$2,012.47 Per Week\*  
\*Indicates the salary listed as per the OPSEU Collective Agreement.  
**Posting Status:** Open  
**Job ID:** 207611

 [Apply Online](#)

The Ministry of Labour, Immigration, Training and Skills Development contributes to the prosperity of Ontario by advancing health, safety, fairness and productive relationships in the workplace and the broader community.

In this role, you will be part of a regional and corporate team of professionals consisting of: occupational hygiene consultants, ergonomists, engineers, radiation specialists and medical consultants.

### OPS Commitment to Diversity, Inclusion, Accessibility, and Anti-Racism:

We are committed to build a workforce that reflects the communities we serve and to promote a diverse, anti-racist, inclusive, accessible, merit-based, respectful and equitable workplace.

We invite all interested individuals to apply and encourage applications from people with disabilities, Indigenous, Black, and racialized individuals, as well as people from a diversity of ethnic and cultural origins, sexual orientations, gender identities and expressions.

Visit the [OPS Anti-Racism Policy](#) and the [OPS Diversity and Inclusion Blueprint](#) pages to learn more about the OPS commitment to advance racial equity, accessibility, diversity, and inclusion in the public service.

We offer employment accommodation across the recruitment process and all aspects of employment consistent with the requirements of Ontario's [Human Rights Code](#). Refer to the "How to apply" section if you require a disability-related accommodation.

### What can I expect to do in this role?

You will:

- get an opportunity to gain a breadth of experience in occupational hygiene assessments and provide professional advice and consultation on related issues and hazards,
- enforce the Occupational Health and Safety Act and associated regulations and its regulations,
- enforce the Building Opportunities for the Skilled Trades Act (BOSTA) and associated regulations,
- act as agents in the enforcement of other applicable legislation such as: Hazardous Products Act, Fire Code and Building Code Applications, First Aid Requirement,
- perform occupational hygiene inspections in health care, institutional, industrial, construction, mining workplaces,
- collect scientific data of an occupational hygiene nature and analyze worker exposures to hazardous substances based on measurements taken and assessment of controls, and
- provide consultation, advice, recommendations to Ministry inspectors and workplace representatives.

### How do I qualify?

#### Mandatory

- This position requires the successful candidate to have a valid class "G" driver's license or equivalent as recognized by the Province of Ontario. The offer of employment is conditional upon the successful candidate providing proof of a valid driver's license at time of hire.
- Certification in occupational hygiene by the American Board of Industrial Hygiene or Canadian Registration Board of Occupational Hygienists, or ability to become certified within 2 years by having the relevant education and experience, and passing the certification exam.
- Under the OPS Employment Screening Checks Policy, the position requires a Criminal Record and Judicial Matters Check, a local police check and a drivers records check upon hiring and every 5 years.
- You have the ability to travel to workplaces located in your primary assigned geographical area, with the occasional assignment to workplaces outside of your area.
- For the bilingual position, you must possess oral and written French language skills at the advanced level. Your proficiency level will be confirmed before an offer of hire is made.

### **Technical Knowledge:**

- you have knowledge of the Occupational Health and Safety Act, Regulations, and Relevant policies, standards and practices to identify and evaluate occupational health and safety hazards
- you have knowledge of occupational hygiene principles and methods
- you have knowledge of physiology, toxicology, epidemiology and industrial ventilation as they relate to occupational hygiene
- you have knowledge of federal and provincial occupational health and safety legislation

### **Communication Skills:**

- you have well developed communication skills to promote compliance, provide advice and consultation.
- you have the ability to accurately document and convey confidential and sensitive information with demonstrated experience in report writing including preparing technical reports
- you have conflict resolution and interpersonal skills to effectively interact with, impact, and influence others to a logical or appropriate course of action.
- you can respect differing interests and conflicting priorities in possible emotional circumstances.
- you have the ability to tactfully and professionally deal with contentious and emotionally charged work situations.

### **Analytical, Research and Investigative Skills:**

- you have the ability to enforce, interpret, apply, and explain legislation.
- you have experience conducting inspections and investigations including interviewing experience and experience handling evidence.
- you have reasoning, evaluative and analytical skills to interpret information, assess compliance with legislation, regulations, policies, procedures, or standards, and determine strategies/actions to be taken.
- you have knowledge of or experience with legal, court, or quasi-judicial procedures.

### **Inspection skills:**

- you have experience performing occupational hygiene inspections and health hazard and exposure control assessments related to various occupational sectors (health care, institutional, industrial, construction, mining, etc.)
- you have the ability to anticipate, identify and evaluate physical, biological and chemical occupational health hazards and recommend control measures
- you have the ability to interpret, apply and enforce occupational health and safety legislation

### **Other Important Skills:**

- you use tact and good judgement to make recommendations and provide advice in situations when required
- you have knowledge of or experience with computer information technology, computer databases, and business software applications.
- you have planning and organizational skills to co-ordinate own workload.

### **Additional Information:**

#### **Address:**

- 3 English Permanent, 5001 Yonge St, North York, Toronto Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 2 English Permanent, 1290 Central Pkwy W, Mississauga, Central Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 1 English Permanent, 51 Heakes Ln, Kingston, East Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 2 English Permanent, 119 King St W, Hamilton, West Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 1 English Permanent, 217 York St, London, West Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search
- 1 Bilingual English/French Permanent, 347 Preston St, Ottawa, East Region, Criminal Record and Judicial Matters Check, Driver's License History, Local Police Databases Search

**Compensation Group:** Ontario Public Service Employees Union

**Schedule:** 3-A

**Category:** Science and Engineering

**Posted on:** Monday, February 5, 2024

**Note:**

- [This ad is also available in French.](#)
- In accordance with the Ontario Public Service (OPS), Employment Screening Checks Policy (ESCP), the top candidate(s) may be required to undergo a security screening check. Refer to the above to determine the screening checks that are required for this position.

Required security screening checks along with your written consent, will be sent to the Transition and Security Office (TSO), Corporate Talent Programs Branch, Talent and Leadership Division to evaluate the results. If applicable, the TSO, with your written consent, will request and obtain any additional employment screening checks that were not obtained directly by you.

A record under the Criminal Code and/or other federal offence record(s) does not automatically mean you will be ineligible for the position. The employment screening check(s) will only be reviewed and evaluated by the TSO for the purpose of making a security clearance decision. The details of an individual's employment screening check(s) will be considered in specific relation to the duties and responsibilities of the position being filled. Employment screening check records will be maintained by the TSO and kept strictly confidential.

**How to apply:**

1. You must **apply online**.
2. Your cover letter and resume combined should not exceed five (5) pages. For tips and tools on how to write a concise cover letter and resume, review the [Writing a Cover Letter and Resume: Tips, Tools and Resources](#).
3. Customize your cover letter and resume to the qualifications listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us.
4. Read the **job description** to make sure you understand this job.
5. OPS employees are required to quote their WIN EMPLOYEE ID number when applying.
6. If you require a disability related accommodation in order to participate in the recruitment process, please **Contact Us** to provide your contact information. Recruitment services team will contact you within 48 hours.

**Please be advised that the results of this competition may be used to form an eligibility list of qualified candidates to potentially fill future vacancies represented by the Ontario Public Service Employees Union (OPSEU). In accordance with the Collective Agreement, eligibility lists are shared with OPSEU representatives. By applying to this competition, you are providing consent that your name may be shared with OPSEU representatives.**

**All external applicants (including former employees of the Ontario Public Service) applying to a competition in a ministry or Commission public body must disclose (either in the cover letter or resume) previous employment with the Ontario Public Service. Disclosure must include positions held, dates of employment and any active restrictions as applicable from being rehired by the Ontario Public Service. Active restrictions can include time and/or ministry-specific restrictions currently in force, and may preclude a former employee from being offered a position with the Ontario Public Service for a specific time period (e.g. one year), or from being offered a position with a specific ministry (either for a pre-determined time period or indefinitely). The circumstances around an employee's exit will be considered prior to an offer of employment.**

**Remember:** The deadline to apply is **Thursday, February 29, 2024 11:59 pm EST**. Late applications will not be accepted.

We thank you for your interest. Only those selected for further screening or an interview will be contacted.

**All Ontario Public Service external job advertisements are posted in English and French. To confirm the language requirements of a job, check the "language of position" information at the top of each job ad. For all positions, candidates will be assessed in English, the business language of the Ontario Public Service. For English/French designated bilingual positions, candidates will also be assessed through French-language proficiency testing.**

**Toutes les offres d'emploi externes de la fonction publique de l'Ontario sont affichées en anglais et en français. Pour connaître les exigences linguistiques, vérifiez les renseignements sur la « langue du poste » figurant dans le haut de chaque offre d'emploi. Pour tous les postes, l'évaluation des candidates et candidats se fera en anglais, la langue usuelle de la fonction publique de l'Ontario. En ce qui concerne les postes désignés bilingues, la maîtrise du français des candidates et candidats sera également évaluée.**

**The Ontario Public Service is an inclusive employer.  
Accommodation is available under the [Ontario's Human Rights Code](#) .**

Note: The only website where you can apply on-line for positions with the Ontario Public Service is <http://www.gojobs.gov.on.ca>

